

# Republic School District

## Culminating Project

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The Republic School District No. 309 complies with all federal and state rules and regulations and does not discriminate on the basis of race, color, national origin, sex or disability. Republic School District is an equal opportunity employer. Inquiries regarding compliance procedures may be directed to the District Title IX Officer, and Section 504 Coordinator, Teena McDonald, 30306 East Hwy. 20, Republic, WA 99166.

Legal Name: \_\_\_\_\_

Class of \_\_\_\_\_

## Culminating Project for Republic School District

### Graduation Requirements

The Washington State Legislature passed new graduation requirements into law in March 2003. The graduation requirements for Republic School District's Class of 2009 and beyond are:

1. Earn 23  $\frac{1}{4}$  credits in 2009, 23  $\frac{1}{2}$  credits in 2010, 23  $\frac{3}{4}$  credits in 2011, and 24 credits in 2012 in prescribed areas.
2. Earn a *Certificate of Academic Achievement* by passing the *Washington Assessment for Student Learning* (WASL) or a *Certificate of Individual Achievement*.
3. Complete a *Culminating Project* as described in this document.
4. Complete an *Annual High School and Beyond Plan*.

### History

In order to help students meet the new Washington State graduation requirements, the Republic School District began the planning process for Navigation 101 curriculum. With the help of a grant for the 2006-2007 school year, a team of three teachers began the planning process by visiting area schools and learning more about the requirements of this new program. During the 2007-2008 school year a new Navigation 101 committee, comprised of one teacher/counselor and some parent volunteers, began developing the guidelines for both the Navigation 101 program and the connecting Culminating Project. Visits to area high schools with successful Navigation 101 programs and culminating projects provided ideas and suggestions that assisted in the development of Republic School District's Culminating Project. After information was gathered, it became apparent to all that a Culminating Project was needed to take the place of the existing senior project. Through this project students will use all four years of high school to develop a career awareness and pathway that will help them build a more meaningful project.

### Description of the Culminating Project

The Culminating Project is a collection of student documents designed to aid the student with his/her future educational and career choices that must begin during the freshmen year of high school and be completed by the end of third quarter of his/her senior year. Each student's Culminating Project is a personal reflection of what has been learned in school and how it connects to the student's life and future. The Culminating Project is a way to organize all of the items a student chooses to include. It was designed to be meaningful and useful to **all**, including special needs, ELL, and alternative education students. In addition to connecting school to life, another goal is to create a resource that can be a useful tool after leaving high school and entering into post-secondary education, training, the workplace, or the military. There are many options listed on the *Activity Options* checklist that allow parents to participate with their student in the learning process.

Republic School District's Culminating Project is to be completed over four years and consists of:

- Component 1:** Future Planning including the *Annual High School and Beyond Plan* and *Student Led Conference* each year.
- Component 2:** *Activity Options* that cover a diverse spectrum from home, education, work force, and community. *At least eight hours of community service (Activity 19) must be one of the 20 items completed before graduation.*
- Component 3:** *Work Samples* allow the student to select assignments and/or projects, which best demonstrate personal learning.
- Component 4:** Documentation that the Culminating Project is complete and all district requirements have been met. Beginning with the class of 2009,  $\frac{1}{4}$  of a credit will be added to the minimum Republic School District graduation requirements for each year in high school for a total of one full credit by 2012. This credit is for total completion of the Navigation 101 curriculum and the culminating project required components.

## Republic School District Culminating Project

**Legal Name:** \_\_\_\_\_

**Class of** \_\_\_\_\_ **Student#** \_\_\_\_\_

**Component #1; Future Planning and Preparation** - Required items as described in criteria sheets.

Activity	Completed
Annual High School and Beyond Plan (Completed once each year)	9th [ ] 10th [ ] 11th [ ] 12th [ ]
Annual Student Led Conference (Completed once a year, each spring)	9th [ ] 10th [ ] 11th [ ] 12th [ ]
Student Personal Data Sheet or Resume	12th [ ]
Career Research	10th [ ]
Reference List (3 to 5 references)	12th [ ]

**Component #2; Activity Options** - Document 20 items as described in criteria sheets.

Activity	Date	Activity	Date	Activity	Date
1. Academic Competition		25. First Aid/CPR Certification		49. Peer Mentor Counselor	
2. Advanced Placement		26. Food Handler's Card		50. Post-Secondary Ed Application	
3. Art Portfolio		27. Health and Fitness Plan		51. Public Meeting	
4. Art Show Participant		28. Hunting or Fishing License		52. Radio/TV Promotion	
5. Athletic Competition		29. Immunization Record		53. Research Paper	
6. Attendance Record		30. Income Tax Form		54. Running Start Application	
7. Birth Certificate		31. Insurance Plan Project		55. Savings and Investment Project	
8. Blood Drive		32. Job Application		56. Scholarship Application	
9. Budgeting Project		33. Job Evaluation		57. School Club	
10. Career/Leadership Contest		34. Job Interview		58. School Performance	
11. Checkbook Balancing Project		35. Job Shadow		59. Selective Service Registration	
12. Class/Club Officer (district/state)		36. Language Interpretation		60. Senior Resume	
13. Class/Club Officer (local)		37. Leadership Camp		61. Skills Center Application	
14. Classroom Demonstration		38. Letter of Inquiry or Application		62. Social Security Card	
15. College Fair		39. Letter of Recommendation		63. Special Awards	
16. Committee Member		40. Letter to the Editor		64. Special Certification or License	
17. Community Club		41. Library Card		65. Standardized Testing	
18. Community Performance		42. Literary Publication		66. Student Exchange Program	
19. Community Service		43. Menu Plan Project		67. Time Management Project	
20. Comparison Shopping Project		44. NCAA Clearinghouse Form		68. Transcript	
21. Convention Delegate		45. News Article or Photograph		69. Visitation	
22. Driver's License		46. Open House/Parent Tour		70. Voter Registration	
23. FAFSA		47. Parent/Teacher Conference		71. Other:	
24. Financial Credit Project		48. Passport		72. Other:	

**Component #3; Work Samples** - Collect 4 or more items as described in criteria sheets.

Work Samples Description	Date	Think analytically	Think logically	Think creatively	Integrate experience & knowledge to form reasoned judgments and problem solve	Understand the importance of work

**Component #4; Completion** - Student has satisfied all requirements for Components #1, #2, and #3.

Student Signature \_\_\_\_\_

Date: \_\_\_\_\_

Staff Signature \_\_\_\_\_ Position: \_\_\_\_\_

Date: \_\_\_\_\_

Parent Signature \_\_\_\_\_

Date: \_\_\_\_\_

# Republic School District Culminating Project

## 9-12 Time Table

*Make copies of all items for your records.*

### Grade 9 (Freshman Year)

1. Complete an annual ***High School and Beyond Plan***.
2. Complete an annual ***Student Led Conference***.
3. Begin a ***Personal Data Sheet*** and/or resume (recommended).
4. Complete at least five items from ***Component #2, Activity Options***.
5. Collect at least one item for ***Component #3, Work Samples***.

### Grade 10 (Sophomore Year)

6. Complete an annual ***High School and Beyond Plan***.
7. Complete an annual ***Student Led Conference***.
8. Update a ***Personal Data Sheet*** and/or resume (recommended).
9. ***Complete Career Research*** for ***Component #1, Future Planning and Preparation***, (optional format included in this booklet)
10. Complete at least five more items from ***Component #2, Activity Options***.
11. Collect at least one item for ***Component #3, Work Samples***.

### Grade 11 (Junior Year)

12. Complete an annual ***High School and Beyond Plan***.
13. Complete an annual ***Student Led Conference***.
14. Update ***Personal Data Sheet*** and/or resume (recommended).
15. Complete at least five more items from ***Component #2, Activity Options***.
16. Collect at least one item for ***Component #3, Work Samples***.

### Grade 12 (Senior Year)

*To be completed by the end of the third quarter:*

17. Complete an annual ***High School and Beyond Plan***.
18. Complete ***presentation of the culminating project and portfolio***.
19. Complete the ***Personal Data Sheet*** or a ***professional resume*** (resume preferred).
20. Complete a reference list to be used for college, scholarship or job applications.
21. Complete enough items to complete ***Component #2, Activity Options***.
22. Collect items to complete the requirements (four items total over four years) of ***Component #3, Work Samples***. ***Note that each learning goal must be addressed at least once.***
23. Meet with senior NAV 101 advisor for ***verification and signatures*** for ***Component #4***.

## Republic School District Culminating Project

### Criteria for Component #1: Future Planning and Preparation

1. **High School and Beyond Plan:** Four completed *High School and Beyond Plan* forms, one for each year (freshman, sophomore, junior, senior). Each plan should include short and long term education and career goals and will be reviewed by the counselor/advisor, and must be signed by a parent or guardian (*form available*).
2. **Personal Data Sheet or Resume:** A copy of the current *Personal Data Sheet* or a comparable *resume* (*form available*). Must be signed by the counselor/advisor.
3. **Career Research:** Copy of the *Career Research* that is normally completed during the sophomore year. This will be signed by the NAV 101 advisors. (*Optional form available*).
4. **Reference List:** Must be completed by the end of first semester of the senior year. Complete a list of three to five personal and professional contacts. These should be individuals that are willing and able to provide a positive reference.

## Annual High School and Beyond Plan (one of two)

Name: \_\_\_\_\_ Current Grade Level: \_\_\_\_\_ Student #: \_\_\_\_\_  
 Counselor/Advisor: \_\_\_\_\_

### Student Planning Worksheet

9 <sup>th</sup> Grade	1 <sup>st</sup> Semester	9 <sup>th</sup> Grade	2 <sup>nd</sup> Semester
	1 English 9 (1/2 credit)		1 English 9 (1/2 credit)
	2 Algebra I – Math (1/2 credit)		2 Algebra I – Math (1/2 credit)
	3 Physical Science (1/2 credit)		3 Physical Science (1/2 credit)
	4 Health (1/2 credit)		4 Washington State History (1/2 credit)
	5 P.E. (1/2 credit)		5 P.E. (1/2 credit)
	6 Elective, CTE/Occupational, or fine art (1/2 credit)		6 Elective, CTE/Occupational, or fine art (1/2 credit)
	NAV 101- Culminating Project		NAV 101 - Culminating Project ¼ credit
10 <sup>th</sup> Grade	1 <sup>st</sup> Semester	10 <sup>th</sup> Grade	2 <sup>nd</sup> Semester
	1 English 10 (1/2 credit)		1 English 10 (1/2 credit)
	2 Geometry (1/2 credit)		2 Geometry (1/2 credit)
	3 Biology (1/2 credit)		3 Biology (1/2 credit)
	4 World History (1/2 credit)		4 World History (1/2 credit)
	5 Elective or P.E. (1/2 credit)		5 Elective (1/2 credit)
	6 Elective, CTE/Occupational, or fine art (1/2 credit)		6 Elective, CTE/Occupational, or fine art (1/2 credit)
	NAV 101- Culminating Project		NAV 101 - Culminating Project ¼ credit
11 <sup>th</sup> Grade	1 <sup>st</sup> Semester	11 <sup>th</sup> Grade	2 <sup>nd</sup> Semester
	1 English 11 (1/2 credit)		1 English 11 (1/2 credit)
	2 Algebra II – Math (1/2 credit)		2 Algebra II – Math (1/2 credit)
	3 US History (1/2 credit)		3 US History (1/2 credit) (1/2 credit)
	4 Elective or CTE/Occupational (1/2 credit)		4 Elective or CTE/Occupational (1/2 credit)
	5 Elective (1/2 credit)		5 Elective (1/2 credit)
	6 Elective (1/2 credit)		6 Elective (1/2 credit)
	NAV 101- Culminating Project		NAV 101 - Culminating Project ¼ credit
12 <sup>th</sup> Grade	1 <sup>st</sup> Semester	12 <sup>th</sup> Grade	2 <sup>nd</sup> Semester
	1 English 12 (1/2 credit)		1 English 12 (1/2 credit)
	2 Current World Problems (1/2 credit)		2 Current World Problems (1/2 credit)
	3 Elective or CTE/Occupational (1/2 credit)		3 Elective or CTE/Occupational (1/2 credit)
	4 Elective (1/2 credit)		4 Elective (1/2 credit)
	5 Elective (1/2 credit)		5 Elective (1/2 credit)
	6 Elective (1/2 credit)		6 Elective (1/2 credit)
	NAV 101- Culminating Project		NAV 101 - Culminating Project ¼ credit

Credits needed to graduate: 23-24 (one new credit for NAV101) Credits this plan provides: \_\_\_\_\_

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Reviewed by: \_\_\_\_\_

Counselor / Advisor

Position

## Annual High School & Beyond Plan (two of two)

Name: \_\_\_\_\_

Date: \_\_\_\_\_

Student #: \_\_\_\_\_

Graduation Date: \_\_\_\_\_

### What Are Your Career / Educational Goals After Graduation?

#### Career Pathways

Choose one or two pathways that best fit your interests and aptitudes.



**Arts and Communication (A)**

You enjoy being creative and using your imagination. You like to express your ideas and feelings. Occupations you may want to explore include those in the performing arts like dance and music, the applied arts either spoken or written, or the visual arts such as graphic design, drawing, painting, sculpture and ceramics.



**Business Operations (B)**

You enjoy working with people and computers in the planning and organizing of a company or agency. You like to work with words and numbers in a structured environment. Occupations you may want to explore include those in administration, clerical, bookkeeping, stock control or the financial operations of business.



**Marketing & Management (M)**

You enjoy working with people in a leadership role. You like being persuasive and influencing others to think as you do. You see yourself as ambitious and achievement oriented. Occupations you may want to explore include those in marketing, sales, management or planning.



**Science (S)**

You enjoy solving problems using facts and judgment. You have the ability to work/understand scientific and math problems. Occupations you may want to explore include those in natural sciences, environmental sciences, medical fields or computer sciences.



**Social and Human Services (H)**

You enjoy providing service to others, understanding how society works and groups interact. You have a concern for people and their problems. Occupations you may want to explore include those in social research, social service, counseling, teaching, health or protective services.



**Technical (T)**

You enjoy using your hands to build, assemble or repair things. You like solving problems and seeing practical results from your work. Occupations you may want to explore include mechanics, construction, metal technology, transportation, electronics or electricity.

#### Choose all that apply:

- |   |   |
|---|---|
| <p><input type="checkbox"/> Enter work force / receive on the job training</p> <ul style="list-style-type: none"> <li>✓ Need high school diploma</li> <li>✓ Need job search skills: work values</li> </ul> <p><input type="checkbox"/> Apprenticeship program (multiple trades possible, e.g. electrician plumber, etc.)</p> <ul style="list-style-type: none"> <li>✓ Need high school diploma</li> <li>✓ Need to be accepted into an approved program</li> </ul> <p><input type="checkbox"/> Vocational / Technical training either at private school or through a community college</p> <ul style="list-style-type: none"> <li>✓ Need a high school diploma</li> <li>✓ 3 month - 2 years</li> </ul> <p><input type="checkbox"/> Religious Mission</p> <p><input type="checkbox"/> Exchange Program/Travel</p> <p><input type="checkbox"/> Americorps/Peace Corps/Volunteer Service</p> <p><input type="checkbox"/> Other (list)</p> | <p><input type="checkbox"/> Community College/2 year college transfer program (enter college with the plan to transfer to a 4-year college)</p> <ul style="list-style-type: none"> <li>✓ Need high school diploma</li> <li>✓ Fulfill entrance requirements</li> <li>✓ Placement test (e.g. ASSET test)</li> <li>✓ 1-2 years</li> </ul> <p><input type="checkbox"/> Four year college or university / Graduate program</p> <ul style="list-style-type: none"> <li>✓ Need high school diploma</li> <li>✓ Fulfill entrance requirements</li> <li>✓ SAT/ACT test required</li> <li>✓ 4-8 years</li> </ul> <p><input type="checkbox"/> Military Service</p> <ul style="list-style-type: none"> <li>✓ Enter immediately from high school as enlisted personnel (not officer)</li> <li>✓ Need high school diploma</li> <li>✓ 4-6 year commitment</li> <li>Attend college, participate in ROTC</li> <li>Attend military academy</li> <li>✓ Both of the above will require a 3+ year commitment as a commissioned officer</li> </ul> |
|---|---|

1. Why did you choose this/these career pathway(s)?

4. What type of career interests you?

2. What interest/aptitude tests have you taken?

5. What high school course(s) are you planning to take next year that will help you prepare or learn more about that career pathway?

3. What accomplishment are you most proud of this school year? Why?

6. List some goals that you would like to achieve in the next 12 months: (BE SPECIFIC)

- a.
- b.
- c.

## PERSONAL DATA SHEET

(Useful information for college, scholarship, and job applications)

FULL LEGAL NAME \_\_\_\_\_ DATE \_\_\_\_\_

ADDRESS \_\_\_\_\_

PHONE \_\_\_\_\_ Current Grade \_\_\_\_\_ GPA/Rank (optional) \_\_\_\_\_

If requesting a recommendation or reference letter deadline date \_\_\_\_\_

- 1) Courses currently enrolled in high school:
- 2) Honors/AP courses taken in high school:
- 3) Future goals:
- 4) Specific courses taken relevant to future career goals:
- 5) Plans for college or other post-high school education or training:
- 6) Special classes, interests, hobbies, talents:
- 7) Summer experiences:
- 8) Awards and honors:
- 9) Clubs and service organizations including student government:
- 10) Non-School activities (church, community, employment, etc.):
- 11) Athletic teams:
- 12) On a separate sheet of paper, describe yourself. Your statement may include strengths, aptitudes, and/or skills, which may help you to be successful in the completion of your *High School and Beyond Plan*. Include any other pertinent information that you feel is important.

Reviewed by \_\_\_\_\_ Position \_\_\_\_\_ Initial \_\_\_\_\_ Date \_\_\_\_\_  
Counselor/Advisor

## CAREER RESEARCH

*You may copy this form to complete your research on two occupations of your choice -or- use your own format making sure that each of the topic areas listed below are included in your research summary.*

NAME \_\_\_\_\_

DATE \_\_\_\_\_

**Career Pathway** (*check one or two that apply*):

\_\_\_\_\_ Arts & Communication (A) \_\_\_\_\_ Business Operations (B)

\_\_\_\_\_ Marketing/Management (M)

\_\_\_\_\_ Science (S)

\_\_\_\_\_ Social & Human Service (H)

\_\_\_\_\_ Technical (T)

**Two careers I wish to learn more about:**

*Career One* \_\_\_\_\_ *Career Two* \_\_\_\_\_

**Career Title** \_\_\_\_\_

*Work Duties/Responsibilities:* \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

*Basic Skills (name 3 important learned skills):*

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

*Aptitudes (name 3 significant natural abilities):*

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

Outlook \_\_\_\_\_

*Earnings (annual)* \_\_\_\_\_ *(hourly)* \_\_\_\_\_

**Suggested High School Courses** \_\_\_\_\_

\_\_\_\_\_

**Post High School Training** \_\_\_\_\_

\_\_\_\_\_

**Other ways you can prepare for this career** \_\_\_\_\_

\_\_\_\_\_

**What do you like most about this career?** \_\_\_\_\_

\_\_\_\_\_

**What do you like least about this career?** \_\_\_\_\_

\_\_\_\_\_

What are some related occupations? \_\_\_\_\_  
\_\_\_\_\_

What is your ***High School and Beyond Plan!*** (Check all that apply)

\_\_\_\_\_ 1-2 year community/technical college      \_\_\_\_\_ 4-year college/university  
\_\_\_\_\_ Apprenticeship      \_\_\_\_\_ Employment  
\_\_\_\_\_ Military      \_\_\_\_\_ Other \_\_\_\_\_

Name three ***realistic*** steps you will take in the next six months toward your future goals. (**BE SPECIFIC!!!**) Ideas may include improving grades, enrolling in challenging or advanced courses, choosing career-technical courses, volunteering, participating in a job shadow, finding employment, making college visits, joining a club, saving money, completing a resume, etc.

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

Reviewed by \_\_\_\_\_ Position \_\_\_\_\_ Initial \_\_\_\_\_ Date \_\_\_\_\_  
Counselor/Advisor

## Reference List

You may often be asked to provide a list of references for job applications and college scholarships.

**References are people who can attest to your character, work ethic, performance, or other positive attributes.** If done correctly, your list of references should be unique to you.

### Choosing a Reference

You are encouraged to choose people from different areas of your life. For example, three teachers do not demonstrate variety. As a professional courtesy, you should ask for permission before listing someone as a reference.

#### Possible references can include;

Employer  
Teacher  
Coach  
Club Activity Supervisor  
Counselor  
Pastor  
Doctor  
Youth Director  
4-H or Scout Leader Community  
Activity Leader  
Volunteer Supervisor  
An adult with whom you have had a long-term relationship

#### Do not choose these people as references;

Family member or other relative (unless they are an employer)  
Short-term friend or acquaintance  
Boyfriend or Girlfriend  
Someone that is not an adult (over 18)  
Someone that doesn't know you personally  
Someone that hasn't given you permission to use his or her name  
Someone that cannot speak highly of you or offer positive comments on your behalf  
Employers who have fired you

### **Requirements/Format**

- The entire page should be typed neatly in a readable font and with no errors.
- The top of the page should list your name, address and phone number. Your e-mail address may be included if it is professional sounding. ("Bozorocks" is not appropriate.)
- Three to five references should follow. Each should include the person's name; title; place of employment (if it is pertinent to your relationship with them); address; phone number; e-mail address, if applicable; and your relationship to the person. The address you use should generally be a business address, unless your association with them is personal rather than professional. Keep in mind that school related references should have the school's address and phone number, but these may not be valid if an employer needs to contact them during the summer.

## Sample Reference List

**Sara Student**  
123 School Street  
Scholar, WA 98600  
(360) 555-1234  
[suzyq@email.com](mailto:suzyq@email.com)

---

Ira Instructor  
Technology Teacher  
Your High School  
PO Box 1000  
Education, WA 98600  
(360) 555-5000  
[instructor\\_ira@schooldistrict.edu](mailto:instructor_ira@schooldistrict.edu)  
Teacher for computer technology classes;  
Student advisor

Dr. Deborah Dachshund  
Volunteer Services Coordinator  
Humane Society  
111 Animal Avenue  
Any Town, WA 98000  
(360) 555-1111  
[ddachshund@humanesociety.com](mailto:ddachshund@humanesociety.com)  
Supervisor for volunteer service,  
Summer 2005

Edward Employer Operations  
Manager West Coast Division  
Widgets-B-Us 1234  
Industrial Avenue  
Workplace, OR 98888  
(503) 555-0000  
[eemployer@widgits.com](mailto:eemployer@widgits.com)  
*Employer, 2 years*

Rev. Paul Pastor  
Parish Priest  
Third Church of Angels  
7000 Temple Street  
Angeles, WA 99999  
(206) 555-7777  
[pastor@church.org](mailto:pastor@church.org)  
*Family minister and youth mentor*

Betty Backstroke 9876  
NW Poole Lane  
Waterhole, WA 98700  
(360) 555-5555  
[dogpaddle@aol.com](mailto:dogpaddle@aol.com)  
*Swimming coach, 4 years*

## Republic School District Culminating Project

### Criteria for Component #2: Activity Options

Choose a minimum of 20 items over four years. *At least eight hours of community service (Activity 19) must be one of the 20 items completed before graduation.* A Verification Form must accompany each item. Original or copies of official government or identity documents\*\* need only be verified by parent signature. **DO NOT BRING OFFICIAL GOVERNMENT OR IDENTITY DOCUMENTS TO SCHOOL.**

Each item can only be used once. Verification key:

"O" for **Original** or copy (no signature required)

"P" for **Parent/Guardian Signature**  
**Signature**

"S" for **School Personnel Signature**

"C" for **Community Supervisor**

1. Academic Competition: Complete one season of an academic competition such as Knowledge Bowl, Debate, Math Team, Academic Decathlon, or other similar school academic club that competes. (S)
2. Advanced Placement: Complete an honors or AP class with a passing grade. (S)
3. Art Portfolio: Prepare an art portfolio of at least five items. This may include various media including pictures of ceramics or a video DVD. (S or C)
4. Art Show Participant: Participate in an art show. Verify with a letter or certificate from the advisor and, if possible, include a picture of the artwork on display. (C or S)
5. Athletic Competition: Complete one season in a school or community athletic competition. (S or C)
6. Attendance Record: Obtain your record of attendance from your junior or senior years of high school. (O)
7. Birth Certificate: Verify the location of your official birth certificate. (P)\*\*
8. Blood Drive: Participate in a blood drive as a donor or support person. (C or S)
9. Budgeting Project: Complete a class project on budgeting at a grade C or higher. (S)
10. Career/Leadership Contest: Compete in a career or leadership contest beyond the local level. Following the contest, write at least one paragraph describing your participation or project. (S)
11. Checkbook Balancing Project: Complete a class project on balancing a checkbook at a grade C or higher. (S)
12. Class/Club Officer (district, state): Serve for one year as a class, club or activity officer above the local level. At the end of the year, write at least one paragraph about your service accomplishments. (S or C)
13. Class/Club Officer (local): Serve for one year as a class, club or activity officer. At the end of the year, write at least one paragraph about your service accomplishments. (S or C)

14. Classroom Demonstration: Conduct a classroom demonstration. Following the demonstration, write at least one paragraph describing the demonstration, including the name of the course. **(S)**
15. College Fair: Attend a college fair where five or more college representatives are present. You should meet with at least two college representatives and get their signatures. Write at least one paragraph about each college visited. **(P or C)**
16. Committee Member: Serve for at least one semester as a committee leader for a school or community organization. Write at least one paragraph on the duties and responsibilities of this committee and your major accomplishments. **(S or C)**

Verification key:

"O" for **Original** or copy (no signature required)

"P" for **Parent/Guardian Signature**

"S" for **School Personnel Signature**

"C" for **Community Supervisor Signature**

17. Community Club: Participate as an active member (for one year or more) in a community club such as 4-H, Scouts, youth groups, or other service oriented club. Write at least one paragraph describing your experience. **(C or P)**
18. Community Performance: Participate in a community band, choral or drama performance and write at least one paragraph describing your participation. **(C or P)**
19. Community Service: Perform eight hours of community service. It must be logged, verified by an adult supervisor and completed with no compensation, grade or other benefit given for the service. *At least eight hours of community service must be one of the 20 items completed before graduation.* **(C)**
20. Comparison Shopping Project: Complete a class project on comparison shopping at a grade C or higher. **(S)**
21. Convention Delegate: Serve for one year as a convention delegate at the state or national level. Upon completion write at least one paragraph about your experience. **(S or C)**
22. Driver's License: Obtain your driver's license. **(P)\*\***
23. FAFSA (College Financial Aid Form): Complete a *Free Application for Federal Student Aid* Form for student financial assistance (FAFSA). **(P)\*\***
24. Financial Credit Project: Complete a class project on financial credit research at the grade of C or higher. **(S)**
25. First Aid/CPR Certification: Obtain a current copy showing your completion of this course. **(O)**
26. Food Handler's Card: Obtain a current Washington State certificate. **(O)**
27. Health and Fitness Plan: Complete a class project on health and fitness planning at a grade C or higher. **(S)**
28. Hunting or Fishing License: Obtain hunting or fishing license during your high school years. **(S)**
29. Immunization Record: Obtain a copy of your immunization record from school or your doctor. **(P, S or C)**
30. Income Tax Form: Complete either an actual or simulated tax form. **(P)\*\***
31. Insurance Plan Project: Complete a class project on insurance and risk management that earned a grade C or higher. **(S)**
32. Job Application: Complete an actual or simulated job application from any employer. **(C or S)\*\***
33. Job Evaluation: Obtain a copy of a job evaluation from your employer. **(C or O)**
34. Job Interview: Participate in either an actual or simulated job interview. **(S or C)**
35. Job Shadow: Complete a job shadow and write at least one paragraph about your experience. It should include dates and activities. **(S or C)**
36. Language Interpretation: Perform interpretation services for any world language or American Sign Language. Write at least one paragraph describing your experience. **(S, C, or P)**

Verification key:

"O" for **Original** or copy (no signature required)

"P" for **Parent/Guardian Signature**

"S" for **School Personnel Signature**

"C" for **Community Supervisor Signature**

37. Leadership Camp: Attend a leadership camp above the local level. At the end of the camp, write at least one paragraph about the camp and what you accomplished and learned. **(S or C)**
38. Letter of Inquiry or Application: Write a letter, either actual or class simulation, to inquire about or to apply for a job, college, scholarship or product information. The letter must be typed and no longer than one page in length. **(S or C)**
39. Letter of Recommendation: Obtain a letter of recommendation from an adult other than a relative. **(O)**
40. Letter to the Editor: Have a letter to the editor published and submit a copy from the publication, or complete a letter as a class project that earned a grade C or higher. **(O or S)**
41. Library Card: Obtain your own public library card. **(P or S)**
42. Literary Publication: Write an essay, poem or other literary work for a contest. Include a description of the contest. **(O)**
43. Menu Plan Project: Complete a class project on menu planning at a grade C or higher. **(S)**
44. NCAA Clearinghouse Form: Complete the NCAA Clearinghouse form. **(S)\*\***
45. News Article or Photograph: Have an article or photograph published, and submit a copy of the publication. **(O)**
46. Open House/Parent Tour: Attend a school open house with your parents. Give your parents a tour of the campus and introduce them to all of your current teachers. **(P or S)**
47. Parent/Teacher Conference: Attend a parent/teacher, an BEP, or a student-led conference. **(S)**
48. Passport: Obtain an official passport. **(P)\*\***
49. Peer Mentor or Counselor: Serve as a peer mentor or counselor in a program such as Natural Helpers, Stripes, SOAR or other programs as approved by your advisor/counselor. **(S or C)**
50. Post-Secondary Education Application: Complete an application to any post-high school education program. **(P or S)\*\***
51. Public Meeting: Attend a public meeting such as school board, city council, court, church board, etc. Write at least one paragraph about what happened and attach an agenda if available. **(C)**
52. Radio/TV Promotion: Produce a radio or TV promotion for a school or community activity. Write at least one paragraph about your involvement with the promotion. **(S or C)**
53. Research Paper: Complete a class project research paper at a grade C or higher. The paper MAY NOT also be counted as an item in Component #3. **(S)**
54. Running Start: Complete a Spokane Community College Running Start Course Recommendation Form. **(S)\*\***
55. Savings and Investment Project: Complete a class project on savings and investments at a grade C or higher. **(S)**

Verification key:

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56. Scholarship Application: Complete an application for a scholarship. **(P or S)\*\***
57. School Club: Participate as an active member in any of the school approved clubs. **(S)**
58. School Performance: Participate in a class related band, choral or drama performance and write at least one paragraph describing your participation. **(S)**
59. Selective Service Registration: Register for the Selective Service (Males - 18 and older). **(P)\*\***
60. Senior Resume: Prepare a professional resume (senior year). **(S)**
61. Skills Center Application: Complete an application. (pending development of a cooperative skills center) **(S)\*\***
62. Social Security Card: Verify the location of your Social Security Card. **(P)\*\***
63. Special Awards: Obtain a copy of a special certificate, such as honor roll, student of the month, student of the semester, citizenship award, career technical award, etc. **(O)**
64. Special Certification or License: Obtain certification in any specialty area, such as water safety, pesticide license, A+ computer certification, pilot ground school completion, radio operator, etc. **(O or S)**
65. Standardized Testing: Obtain a copy of at least one standardized test score during high school. This can include WASL, ASVAB, PSAT, ACT, SAT and/or COMPASS. **(O)**
66. Student Exchange Program: Participate in a student exchange program and write at least one paragraph about your experience. **(P, S or C)**
67. Time Management Project: Complete a class project on time management at a grade of C or higher. **(S)**
68. Transcript: Obtain a copy of your most recent high school transcript (Junior or senior years only). **(O or S)**
69. Visitation: Visit a future education or training site of interest. It should be a formally arranged tour through a college, technical school or military installation. Write at least one paragraph about your experience, including dates and activities. **(P, C or S)**
70. Voter Registration: Obtain a voter registration card. **(S)**
71. & 72. Other: If you feel you have an item of significance that fits in Component #2, bring it in for evaluation. ***Write a paragraph explaining why it is significant to you.***

## Republic School District Culminating Project

*Please print in blue or black ink.*

*Additional forms are available at: [www.republic.wednet.edu/culminating\\_project](http://www.republic.wednet.edu/culminating_project)*

### **Criteria for Component #2: *Verification Form for Activity Options***

Legal Name: \_\_\_\_\_

Student # \_\_\_\_\_ Class of \_\_\_\_\_

Activity # \_\_\_\_\_ Activity Title: \_\_\_\_\_ Date Completed: \_\_\_\_/\_\_\_\_/\_\_\_\_

Verification: (Circle one) O / P / S / C

"O" for Original or copy (attach document, no signature required)      "S" for School Personnel Signature

"P" for Parent/Guardian Signature      "C" for Community Supervisor Signature/Title

Signature: \_\_\_\_\_ Title: \_\_\_\_\_

Paragraph (five sentence minimum), if required. (Typed response encouraged.)

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**Received by** \_\_\_\_\_ **Date** \_\_\_\_\_

### **Criteria for Component #2: *Verification Form for Activity Options***

Legal Name: \_\_\_\_\_

Student # \_\_\_\_\_ Class of \_\_\_\_\_

Activity # \_\_\_\_\_ Activity Title: \_\_\_\_\_ Date Completed: \_\_\_\_/\_\_\_\_/\_\_\_\_

Verification: (Circle one) O / P / S / C

"O" for Original or copy (attach document, no signature required)      "S" for School Personnel Signature

"P" for Parent/Guardian Signature      "C" for Community Supervisor Signature/Title

Signature: \_\_\_\_\_ Title: \_\_\_\_\_

Paragraph (five sentence minimum), if required. (Typed response encouraged.)

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**Received by** \_\_\_\_\_ **Date** \_\_\_\_\_

## Republic School District Culminating Project

### Criteria for Component #3: *Work Samples*

The student will select one or two assignments and/or projects each year of high school, which demonstrate personal learning. The *Work Samples* reflect the student's ability to accomplish the following learning goals:

- Think analytically (examine, investigate, separate, break down)
- Think logically (rationalize, reflect, to seek a reasonable explanation, to discuss persuasively)
- Think creatively (artistic, original, imaginative, inventive)
- Integrate experience and knowledge to form reasoned judgments and problem solve (apply and connect learning to life experiences, discriminate, sifting the evidence, evaluate)
- Understand the importance of work (become aware of how performance, effort and decisions directly affect educational opportunities and future career goals)

Use the checklist on page 2 of this document to track *Work Samples* submitted to insure that all criteria have been met by the end of the third quarter of the senior year.

Work Samples Description	Date	Think analytically	Think logically	Think creatively	Integrate experience & knowledge to form reasoned judgments and problem solve	Understand the importance of work

A *Work Sample* may demonstrate completion of only one of the above learning goals or may include several. As the student chooses *Work Samples*, attention should be paid to which learning goals are not being met, and future *Work Samples*, should address these "gaps" in learning. A verification form must be completed for each assignment or project.

This is a continual process. A student may decide to add or remove items as learning progresses. Upon completion, the student will have four or more *Work Samples*, with a verification form for each. Students do **not** need a separate item for each learning goal, but each learning goal must be met by the end of the first semester of the senior year. **\*\*\*ALL LEARNING GOALS MUST BE MET.\*\*\***

## Republic School District Culminating Project

### Criteria for Component #3: *Verification Form for Work Samples* *Please print in blue or black ink.*

*Additional forms are available at: [www.republic.wednet.edu/culminating\\_project](http://www.republic.wednet.edu/culminating_project)*

Legal Name \_\_\_\_\_ Class of \_\_\_\_\_

*Make copies of all items for your records.*

1. Description of assignment or project:

2. Learning Goals Met:

*(Check all that apply. Remember: A piece of evidence may demonstrate completion of one or several goals.)*

	Think analytically (examine, investigate, separate, break down)
	Think logically (rationalize, reflect, to seek a reasonable explanation, to discuss persuasively)
	Think creatively (artistic, original, imaginative, inventive)
	Integrate experience and knowledge to form reasoned judgments and problem solve (apply and connect learning to life experiences, discriminate, sifting the evidence, evaluate)
	Understand the importance of work (become aware of how performance, effort and decisions directly affect educational opportunities and future career goals)

3. Why did you choose this assignment or project? Include how the project or assignment demonstrates your ability to meet the learning goals that you have selected. *(Three to five sentences minimum in space provided or separate attached sheet.) \*\*\*Remember that it is the student's responsibility to make sure that all learning goals are met by the end of the first semester of the senior year.*

Teacher/Project Supervisor Name (please print). \_\_\_\_\_

Teacher/Project Supervisor Signature \_\_\_\_\_ Date Signed \_\_\_\_\_

Received by \_\_\_\_\_ Date Signed \_\_\_\_\_

## Frequently Asked Questions About the Culminating Project

### **Who needs to complete the culminating project?**

Beginning with the class of 2008, students must complete the culminating project. The project is designed to be achievable for **all** students.

### **Is this a senior project?**

No. Students are expected to complete pieces of the project throughout their high school careers. All students will undergo an annual review to monitor their progress. Completion each year earns  $\frac{1}{4}$  credit toward Navigation 101 and the culminating project requirement.

### **How will I know I'm on track?**

An annual review will be mailed to the parent/guardian of each student. In addition, you may refer to the "Grades 9-12 Timetable" for suggestions on what to complete each year.

### **What if I am a transfer student?**

A student who transfers from another district will complete a portion of the RSD project based on the time of his/her transfer. If the school the student transfers from has a culminating project that may be adapted to meet our requirements, it will be approved by the building principal on a case-by-case basis.

### **Where are all the forms available?**

There will be a designated central location where all forms are located. Contact the Republic High School office or school counselor for additional forms. The culminating project is available on the RSD website at: [www.republic.wednet.edu/culminating\\_project](http://www.republic.wednet.edu/culminating_project)

### **Will I need access to a computer to complete this project?**

No. A computer is helpful but not essential. Computers are available at each school site for student use on any academic work.

### **Is there an appeals process?**

The district's written policy for implementing the culminating project will address parent/guardian objections to aspect(s) of the culminating project.

### **Can students work together?**

Students may work together on activities, but each student must complete his/her own project.

### **Is community service required?**

Yes, there is a minimum of eight hours required prior to the completion of the culminating project presentation. It is also an option under Component #2 or Component #3.

### **How will you maintain confidentiality of student identity information?**

No personal identity information (social security card, birth certificate, etc.) is required for completion of the project. Should a student choose to include such information as part of Component #2, these items will not be kept on file and should not be brought to school. A parent/guardian signature is all that is required for verification.

### **Is there a presentation component to the project?**

A presentation is required and will take place after the end of the third quarter of each student's senior year. Students will present their portfolios to parents, advisors, and community members. This will be the final step in meeting the Washington State requirement for a culminating project.